GRI Standards
Certified Training
on Sustainability Reporting

Batch 20

DATE:	14 - 16 October 2019
TIME:	8.30am to 5.30pm
VENUE:	TBA, Kuala Lumpur

GRI Community
National Center for Sustainability
Reporting (NCSR)
2019

*"We are a registered Organizational Stakeholder of the
Global Reporting Initiative (GRI) and support the mission of
the GRI to develop globally accepted sustainability reporting
guidelines through a global, multi-stakeholder process."*

MORE AND MORE ORGANIZATIONS ARE DISCOVERING THE BENEFITS OF SUSTAINABILITY REPORTING

Research shows that a systematic approach to sustainability reporting helps to:

- Improve sustainability performance.
- Improve risk management and investor communications.
- Engage stakeholders and improve stakeholders relations.
- Motivate and engage employees.
- Build credibility as a committed and effective corporate citizen.
- Strengthen internal data management and reporting systems.
- Improve sustainability strategy and selection of performance indicators and targets.
- Benchmark sustainability performance against self and others.

If your organization is thinking about preparing a report but don't know where to start or how to take the first step, this training is ideal for you.

If your organization is already reporting, but you are new to the reporting team, this training is ideal for you.

If you are an experienced reporter but want to review, improve or discover the latest in best practice, this training is ideal for you.

This three-day intensive workshop will introduce you to the elements of a good sustainability report using the GRI's five step process: prepare, connect, define, monitor and report and prepare you to

coordinate the sustainability reporting process. You will also receive your own copies of essential GRI publications.

The GRI Standards Certified Training Program empowers participants to begin or improve their sustainability reporting using the world's leading sustainability reporting framework.

The training is given in a working group format. Student participation should be active.

*On October 2015, Bursa Malaysia launched its sustainability reporting framework, comprising the amended Listing Requirements relating to sustainability disclosures and the Sustainability Reporting Guide and Toolkits. This GRI course supports the process set by Bursa Malaysia and will assist participants to meet Bursa's requirements.

BENEFITS OF GRI REPORTING

Sustainability reports based on the GRI Standards can be used to benchmark organizational performance with respect to laws, norms, codes, performance standards and voluntary initiatives; demonstrate organizational commitment to sustainable development; and compare organizational performance over time.

GRI promotes and develops this standardized approach to reporting to stimulate demand for sustainability information—which will benefit reporting organizations and those who use report information alike.

ABOUT THE GLOBAL REPORTING INITIATIVE (GRI)

The Global Reporting Initiative (GRI) is a non-governmental organization that develops and disseminates globally applicable voluntary Sustainability Reporting Standards.

The GRI started in 1997 as an initiative of the United Nations Environment Program and became independent in 2002. Headquartered in Amsterdam, the Netherlands, the GRI is an official collaborating center of the United Nations Environment Program (UNEP) and works in cooperation with the UN Global Compact.

The GRI develops the sustainability reporting standards through a multi-stakeholder process that incorporates the active participation of business, accountancy, investment, environmental, human rights, research and labor organizations from around the world.

INVESTMENT

The training fee is
RM 3700 per person
(excluding 6% SST)

- Participants will receive an internationally recognized certificate directly from the Global Reporting Initiative (GRI) after successful completion of the training course.

- In addition, participants are eligible to receive a Certified Sustainability Reporting Specialist (CSRS) certificate from Institute of Certified Sustainability Practitioners (ICSP) after successfully passing the ICSP online examination and submitting the assignment.

- CSRS is a professional certification in sustainability reporting and sustainability management. We have around 1,500 graduates since late 2007 from around the world including Indonesia, Malaysia, Singapore and the Philippines.

- CSRS graduates are eligible for NCSR's Certified Sustainability Reporting Assuror (CSRA) certificate; training with an objective to provide assurance on sustainability reporting and practices based on the AA1000 assurance standards.

CONTENTS, STRUCTURE AND PROGRAM DETAILS

TRAINING OBJECTIVES

You will learn:

- The link between sustainable development and sustainability reporting
- Value of sustainability reporting
- Key features of GRI Standards as well as the modular structure
- How to use the GRI Standards; apply the universal standards as well as the topic-specific standards
- The concept of 'materiality and boundaries' and how to apply it
- The reporting process using GRI Standards as well as its application

TRAINING OUTCOMES

The training program provides you the tools to:

- Plan your sustainability reporting process.
- Identify key stakeholders.
- Distinguish your organization's material issues.
- Recognize the internal procedures and mechanisms.
- Incorporate the Sustainable Development Goals (SDGs) into Sustainability Reporting.
- Evaluate the quality of sustainability reports using your newly acquired knowledge.

TRAINING PROGRAM

PART 1: Introduction and background	1.1 Sustainable Development
	1.2 Sustainability Reporting
	1.3 About GRI
	  1.3.1 GRI Standards
	  1.3.2 GRI's Global Sustainability Standards Board (GSSB)
	  1.3.3 Multi-Stakeholder Approach

PART 2: Overview of the GRI Standards	2.1 Useful Terminology 2.2 Introduction to GRI Standards 2.3 Structure of GRI Standards 2.4 How to Use the GRI Standards 2.5 Other Standards and Frameworks

PART 3: GRI Standards	3.1 Universal Standards
	  3.1.1 GRI 101: Foundation
	  3.1.2 GRI 102: General Disclosures
	  3.1.3 GRI 103: Management Approach
	3.2 Topic-Specific Standards

PART 4: Start your reporting process using the GRI Standards	4.1 Applying the Reporting Principles 4.2 Reporting General Disclosures 4.3 Identifying Material Topics and Boundaries 4.4 Reporting on Material Topics 4.5 Reporting in Accordance 4.6 Presenting and Compiling Information 4.7 End of Course Exercise
PART 5: Additional resources	5.1 GRI Support Suite 5.2 Getting Involved 5.3 Useful Resources 5.4 End of Course Evaluation

WHO CAN JOIN THE GRI STANDARDS CERTIFIED TRAINING?

The GRI Standards Certified Training is designed for CSR Practitioners and other professionals including students and lecturers.

In general this training can be attended by directors, managers or staff of the following departments: CSR, Environment, Work Safety (HSE), Human Resources and General Affairs, Corporate Secretary, Corporate Communications and Professional Accountants and Consultants.

This training can also be attended by report users such as NGOs, Financial Analysts, Government Officials, Company Boards and Media.

REGISTRATION

Name   :

Position   :

Handphone   :   Email:

Organization :

Industry

Address   :

Tel. no   :

Registered by

Name   :

Position   :

Tel no.   :   Email:

Signature   :

REGISTRATION AND CANCELLATION POLICY

1. Please return this form as proof of registration to mira@shemsi.com or alternatively to mail@shemsi.com.

2. Registration deadline is 25 September 2019.

3. Payment deadline is 30 September 2019.

4. Participants in one organization can exchange names without extra costs but needs to be provided in writing.

5. There will be no refund for the participation fee for cancellations after 30 September 2019.

6. Limited space available.

7. The National Center for Sustainability Reporting can opt to change the program without prior notice.

Any personal information you give to us will be processed in accordance with the Malaysian Personal Data Protection Act 2010 and will not be shared without your consent. You have the right to opt out of receiving any information or announcements from us by contacting mail@shemsi.com.

Bank Details
Account Holder Name : SHEMSI Sdn Bhd
Bank Name : MALAYAN BANKING BERHAD
Account No : 512482102434
Swift Code : MBBEMYKL
Branch : UEP Subang Jaya, Malaysia

ABOUT NCSR

The National Center for Sustainability Reporting (NCSR) is an independent organization which promotes and disseminates GRI Standards in the region. NCSR is an Organizational Stakeholder of the GRI since 2006 and a GRI certified training partner in Indonesia, Malaysia, Singapore and the Philippines since 2011.
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ABOUT SHEMSI

SHEMSI's mission is to assist clients to operate their business in a cost effective, competitive and sustainable manner. We achieve this by encouraging our clients to look proactively at their potential and actual impacts on society and adopt innovative and practical solutions to prevent, reduce or ameliorate those impacts.
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