



NATIONAL  
CENTER FOR  
SUSTAINABILITY  
REPORTING

# GRI Standards Certified Training on Sustainability Reporting

**Batch**  
**53**

**DATE:** 23 - 25 July 2019  
**TIME:** 09:00-17.00 WIB  
**VENUE:** Mercantile Athletic Club  
World Trade Center 18th Floor  
Jl. Jend. Sudirman, Jakarta



"We are a registered Organizational Stakeholder of the Global Reporting Initiative (GRI) and support the mission of the GRI to develop globally accepted sustainability reporting guidelines through a global, multi-stakeholder process."



## MORE AND MORE ORGANIZATIONS ARE DISCOVERING THE BENEFITS OF SUSTAINABILITY REPORTING

Research shows that a systematic approach to sustainability reporting helps to:

- Improve sustainability performance.
- Improve risk management and investor communications.
- Engage stakeholders and improve stakeholders relations.
- Motivate and engage employees.
- Build credibility as a committed and effective corporate citizen.
- Strengthen internal data management and reporting systems.
- Improve sustainability strategy and selection of performance indicators and targets.
- Benchmark sustainability performance against self and others.

If your organization is thinking about preparing a report but doesn't know where to start or how to take the first step, this training is ideal for you. If your organization is already reporting, but you are new to the reporting team, this training is ideal for you.

If you are an experienced reporter but want to review, improve or discover the latest in best practices, this training is ideal for you.



This three-day intensive workshop will introduce you to the elements of a good sustainability report using the GRI's five step process: prepare, connect, define, monitor and report and prepare you to coordinate the sustainability reporting process.

The GRI Standards Certified Training Program empowers participants to begin or improve their sustainability reporting using the world's leading sustainability reporting Standards.

The training is given in a working group format. Student participation should be active.



## BENEFITS OF GRI REPORTING

Sustainability reports based on the GRI Standards can be used to benchmark organizational performance with respect to laws, norms, codes, performance standards and voluntary initiatives; demonstrate organizational commitment to sustainable development; and compare organizational performance over time.

GRI promotes and develops this standardized approach to reporting to stimulate demand for sustainability information—which will benefit reporting organizations and those who use report information alike.



## ABOUT THE GLOBAL REPORTING INITIATIVE (GRI)

The Global Reporting Initiative (GRI) is a non-governmental organization that develops and disseminates globally Accepted Sustainability Reporting Standards.

The GRI started in 1997 as an initiative of the United Nations Environment Program and became independent in 2002. Headquartered in Amsterdam, the Netherlands, the GRI is an official collaborating center of the United Nations Environment Program (UNEP) and works in cooperation with the UN Global Compact.

The GRI develops the sustainability reporting standards guidelines through a multi-stakeholder process that incorporates the active participation of business, accountancy, investment, environmental, human rights, research and labor organizations from around the world.



## INVESTMENT

The Training Fee:

- IDR 13.500.000, per person
- Early bird rate IDR 12.150.000, per person (Register and Pay before 23 June 2019)

- Participants will receive an internationally recognized certificate directly from the Global Reporting Initiative (GRI) after successful completion of the training course.
- This training will provide GRI Standards.
- In addition, participants are eligible to receive a Certified Sustainability Reporting Specialist (CSRS) from Institute of Certified Sustainability Practitioners (ICSP) after successful passing ICSP online examination and submit the assignment.
- CSRS is a professional certification in sustainability reporting and sustainability management, we have around 1,100 graduates since late 2007 in Indonesia, Malaysia and the Philippines.
- Only CSRS graduates are eligible for the Certified Sustainability Reporting Assuror (CSRA) training which objective is to provide assurance on sustainability report and practices based on the AA1000 standards.
- Training is conducted in English



## TRAINING OBJECTIVES

You will learn:

- The link between sustainable development with sustainability reporting
- Value of sustainability reporting
- Key features of GRI Standards as well as to the modular structure
- How to use the GRI Standards; apply the universal standards as well as the topic-specific standards
- How to understand and apply the concept of 'materiality and boundaries'
- How to understand and apply the reporting process using GRI Standards.



## TRAINING OUTCOMES

The training program provides you the tools to:

- Plan your sustainability reporting process.
- Identify key stakeholders.
- Distinguish your organizations material issues and boundaries.
- Recognize the internal procedures and mechanisms.
- Incorporate the Sustainable Development Goals (SDGs) into Sustainability Reporting.
- Evaluate the quality of sustainability reports using your newly acquired knowledge.

## TRAINING PROGRAM

<b>PART 1: Introduction and background</b>	<ul style="list-style-type: none"> <li>1.1 Sustainable Development</li> <li>1.2 Sustainability Reporting</li> <li>1.3 About GRI                             <ul style="list-style-type: none"> <li>1.3.1 GRI Standards</li> <li>1.3.2 GRI's Global Sustainability Standards Board (GSSB)</li> <li>1.3.3 Multi-Stakeholder Approach</li> </ul> </li> </ul>
<b>PART 2: Overview of the GRI Standards</b>	<ul style="list-style-type: none"> <li>2.1 Useful Terminology</li> <li>2.2 Introduction to GRI Standards</li> <li>2.3 Structure of GRI Standards</li> <li>2.4 How to Use the GRI Standards</li> <li>2.5 Other Standards and Frameworks</li> </ul>
<b>Part 3: GRI Standards</b>	<ul style="list-style-type: none"> <li>3.1 Universal Standards                             <ul style="list-style-type: none"> <li>3.1.1 GRI 101: Foundation</li> <li>3.1.2 GRI 102: General Disclosures</li> <li>3.1.3 GRI 103: Management Approach</li> </ul> </li> <li>3.2 Topic-Specific Standards</li> </ul>
<b>PART 4: Start your reporting process using the GRI Standards</b>	<ul style="list-style-type: none"> <li>4.1 Applying the Reporting Principles</li> <li>4.2 Reporting General Disclosures</li> <li>4.3 Identifying Material Topics and Boundaries</li> <li>4.4 Reporting on Material Topics</li> <li>4.5 Reporting in Accordance</li> <li>4.6 Presenting and Compiling Information</li> <li>4.7 End of Course Exercise</li> </ul>
<b>PART 5: Additional resources</b>	<ul style="list-style-type: none"> <li>5.1 GRI Support Suite</li> <li>5.2 Getting Involved</li> <li>5.3 Useful Resources</li> <li>5.4 End of Course Evaluation</li> </ul>



## WHO CAN JOIN THE GRI CERTIFIED TRAINING?

The GRI Certified Training is designed for CSR Practitioners and other professionals including students and lecturers.

In general this training can be joined by directors, managers or staff of the following departments: CSR, Environment, Work Safety (HSE), Human Resources and General Affairs, Corporate Secretary, Corporate Communications and Professional Accountants and Consultants.

This training can also be joined by report users such as NGO's, Financial Analysts, Government Officials, Company Boards and Media.

## REGISTRATION FORM

Name	:	
Position	:	
Handpone	:	Email
Name	:	
Position	:	
Handpone	:	Email
Name	:	
Position	:	
Handpone	:	Email
Organization	:	
Address	:	
City Postal Code	:	
Tel. / Fax.	:	
Type of Industry	:	
Registered / Contact Person by		
Name	:	Email
Position	:	
Phone	:	



### **PAYMENT, REGISTRATION AND CANCELLATION POLICY**

1. Please return this form as proof of registration to NCSR at [projects@ncsr-id.org](mailto:projects@ncsr-id.org)
2. Payments can be transferred to: Pusat Nasional Laporan Keberlanjutan, Bank Central Asia, KCP Menteng No. Account: 735.030.1083.
3. Registration deadline 16 July 2019.
4. Payments MUST be received on 18 July 2019 at the latest.
5. Participants in one organization can exchange names without extra costs but needs to be provided in writing.
6. Cancellations after 18 July 2019 will not be returned any participants fee
7. No show on day of training will be charged full participants fee + 10% of full participants fee.
8. Cancellations must be done in writing and send to the secretariat, failing to do so will be charged full payment.
9. Limited space: 20 participants only. Minimum Quota 10 participants.
10. NCSR may change the program without prior notice.