



GRI Certified Training

24-26 April 2012

08:30—17:00

Venue: TBC
Kuala Lumpur
Malaysia



"We are a registered Organizational Stakeholder of the Global Reporting Initiative (GRI) and support the mission of the GRI to develop globally accepted sustainability reporting guidelines through a global, multi-stakeholder process"

Collaborating partner



The National Center for Sustainability Reporting (NCSR) is an independent organization which promotes and disseminates CSR reporting or Sustainability Reporting in South East Asia.

NCSR is an Organizational Stakeholder of the Global Reporting Initiative with its headquarters in the Netherlands since 2006.

SHEMSI Sdn Bhd was formed in 1998 to bring together the consultancy, training and auditing expertise in environmental and occupational health and safety management systems held within AVTEQ Consulting Services Australia and QAI Sdn Bhd Malaysia and to offer this expertise to clients within Malaysia and other S.E. Asian countries.

Towards a Greater Transparency and Accountability

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National Centre for Sustainability Reporting
is a GRI Certified Training Partner
in Indonesia, Malaysia & Thailand



MORE AND MORE ORGANIZATIONS ARE DISCOVERING THE BENEFITS OF SUSTAINABILITY REPORTING

The number of GRI Reporters in Indonesia have grown by 30% each year since 2005.

Research shows that a systematic approach to sustainability reporting helps to:

- Improve sustainability performance.
- Improve risk management and investor communications
- Engage stakeholders and improve stakeholders relations.
- Motivate and engage employees.
- Build Credibility as a committed and effective corporate citizen.
- Strengthen internal data management and reporting systems
- Improve sustainability strategy and selection of performance indicators and targets
- Benchmark sustainability performance against self and others.

If your organization is thinking about preparing a report but doesn't know where to start or how to take the first step, this training is ideal for you.

If your organization is already reporting, but you are new to the reporting team, this training is ideal for you.

If you are an experienced reporter but want to review, improve or discover the latest in best practice, this training is ideal for you.

This three-day intensive workshop will introduce you to the elements of a good sustainability report using the GRI's five step process: prepare, connect, define, monitor and report and prepare you to coordinate the sustainability reporting process.

You will receive your own copies of essential GRI publications and learn how to apply the GRI's five-phase sustainability reporting process: prepare, connect, define, monitor and report.

The GRI Certified Training Program empowers participants to begin or improve their sustainability reporting using the world's leading sustainability reporting framework.



The training is given in a working group format. Student participation should be active



BENEFITS OF GRI REPORTING

Sustainability reports based on the GRI framework can be used to benchmark organizational performance with respect to laws, norms, codes, performance standards and voluntary initiatives; demonstrate organizational commitment to sustainable development; and compare organizational performance over time.

GRI promotes and develops this standardized approach to reporting to stimulate demand for sustainability information— which will benefit reporting organizations and those who use report information alike.

ABOUT THE GLOBAL REPORTING INITIATIVE (GRI)

The Global Reporting Initiative (GRI) is a non-governmental organization that develops and disseminates globally applicable voluntary Sustainability Reporting Guidelines.

The GRI started in 1997 as an initiative of the United Nations Environment Program and became independent in 2002. Headquartered in Amsterdam, the Netherlands, the GRI is an official collaborating center of the United Nations Environment Program (UNEP) and works in cooperation with the UN Global Compact.

The GRI develops the sustainability reporting guidelines through a multi-stakeholder process that incorporates the active participation of business, accountancy, investment, environmental, human rights, research and labor organizations from around the world.

Investment

The Training Fee is.

- Standard : RM 3.500, -
- (GRI Organizational Stakeholders—10 % discount of full fee)

- Participants will receive an internationally recognized certificate directly from the Global Reporting Initiative (GRI) after successful completion of the training course.
- In addition, participants are eligible to receive a Certified Sustainability Reporting Specialist (CSRS) from NCSR after successful passing NCSR online examination and submit the assignment.
- CSRS is a professional certification in Sustainability Management and has around 200 graduates since late 2007 in Indonesia, Malaysia and the Philippines.
- Only CSRS graduates are eligible for the Certified Sustainability Reporting Assuror (CSRA) training which objective is to provide assurance on sustainability reporting and practices based on the AA1000 standards.
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- Training is conducted in **English**

Contents, Structure and Program Details

TRAINING OBJECTIVES

You will learn:

- The business case and value of sustainability reporting
- To define sustainability reporting and its challenges and benefits
- How to engage your stakeholders in reporting
- How to understand and apply the concept of 'materiality'
- About GRI categories, aspects and indicators.
- The requirement for the different GRI G3 Reporting Levels.
- Innovative formats for sustainability reporting

TRAINING OUTCOMES

The training program provides you the tools to :

- Plan your sustainability reporting process.
- Identify key stakeholders
- Distinguish your organizations material issues
- Recognize the internal procedures and mechanisms you will need.
- Incorporate the UN Global Compact Principles into Sustainability Reporting
- Evaluate the quality of sustainability reports using your newly acquired knowledge.

TRAINING PROGRAM

Introduction	Overview "Sustainability Context and Reporting"
Part I	Planning " Plan your Sustainability Reporting Process
Part II	Connect "Dialogue with Stakeholders
Part III	Define " Focus your Efforts
Part IV	Monitor " Build your report
Part V	Report Check and Communicate

Who can join the GRI Certified Training ?

The GRI Certified Training is designed for CSR Practitioners and other professionals including students and lecturers.

In general this training can be joined by directors, managers or staff of the following departments: CSR, Environment, Work Safety (HSE), Human Resources and General Affairs, Corporate Secretary, Corporate Communications and Professional Accountants and Consultants.

This training can also be joined by report users such as NGO's, Financial Analysts, Government Officials, Company Boards and Media.

Registration Form

We would like to register as GRI Certified Training Participants

Name:

Position:

HP: Email

Name:

Position

HP: Email

Organization

Address

City Postal Code

Tel Fax

Type of Industry :

Registered by

Name

Position

Signature

Payment, Registration and Cancellation Policy

1. Please return this form as proof of registration to Shemsi Sdn Bhd, Fax: +60 (3) 5191 6744 or mail@shemsi.com or to Ms.Sui Lan (sui_lan@shemsi.com)
2. Registration deadline 10 April 2012 .
3. Payments MUST be received on 16 April 2012 at the latest..
4. Participants in one organization can exchange names without extra costs but needs to be provided in writing.
5. Cancellation after 16 April 2012 will be charged a administration fee of 25%
6. Cancellations after 18 April 2012 will not be returned any participants fee
7. Cancellations must be done in writing and send to the secretariat, failing to do so will be charged full payment
8. Limited space: 20 participants only. Minimum Quota 10 participants .
9. The committee may change the program without prior notice

Bank Details

Account Name Holder :SHEMSI Sdn Bhd
Bank Name : MALAYAN BANKING BERHAD
Account No : 512482102434
Swift Code : MBBEMYKL
Branch : UEP Subang Jaya. Malaysia